Model Form 5

**Notification of Decision on Application**

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

RE: Application for Housing

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

Please be advised that we are in receipt of your application dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. We have reviewed your information for placement on our waiting list, which is determined by date of original application within the priority categories established.

Based on the information you have provided us you appear to be eligible for assistance at this development. Your priority status is \_\_\_\_\_\_\_\_\_\_\_ (category) and you are #\_\_\_\_\_ on the \_\_\_\_ bedroom unit list. All information you provided will be verified at processing. Based on past tenant rental history, we anticipate that your waiting period will be \_\_\_ to \_\_\_ months. Note that this is only an approximation of your waiting period, not an exact acceptance date. Please be advised that it is your responsibility to report any changes of address, phone number or priority status to this office. Failure to maintain current information at the rental office may jeopardize your waiting list status.

Sincerely,